

# OAK PARK SCHOOL DISTRICT

## ADULT COMPUTER CLASS

### Session 1

#### **Beginners**

October 1 – December 17

4:00 – 6:30

**Microsoft Excel 2013**

#### **Intermediate**

September 29 – December 15

4:00 – 6:30



### Session 2

#### **Beginners**

February 25 – May 12

4:00 – 6:30

*Microsoft Word 2013*

#### **Intermediate**

February 23 – May 10

4:00 – 6:30

#### **Class Fee**

\$25.00

Assignments are centered on the following: computers/computer components, windows operating systems, Internet and email, Microsoft Office. Classes are taught at different levels. The beginners classes are more introductory and intermediate classes is little more enhanced.

The lessons will also include learning about iPads, tablets, smart phones, apps, wireless access and social networks.

#### **Location**

**Oak Park Preparatory Academy**

23261 Scotia

Oak Park, 48237

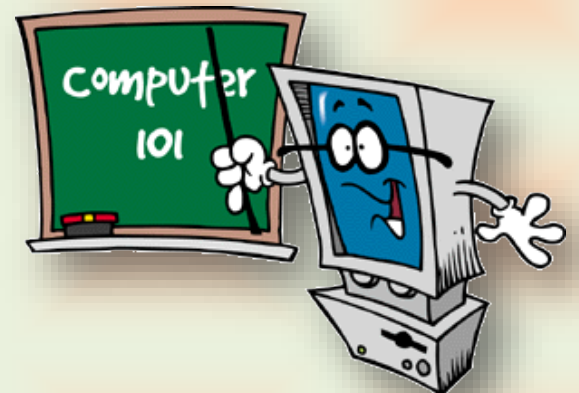
#### **Room**

106

#### **Instructor**

Delores Love Smith

248.336.7726



*Microsoft PowerPoint 2013*